



Request for Proposal (RFP):

Security Camera Systems & Physical Access Control

This is a re-opening of the RFP for vendors/contractors that was originally advertised on the MCWD website on February 14, 2024.

RFP Issued	March 15, 2024
On-site Assessment	April 5, 2024
Deadline for Vendor Questions	April 19, 2024
RFP Submission Deadline	April 30, 2024
Review	May 1-8, 2024

Addendums/Amendments for the RFP

Date	Description of Amendment
4/2/2024	On-site Visit changed from March 25 to April 5

MCWD Contact for the RFP:
 Teo Espero, IT Administrator
tespero@mcwd.org

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1.0 INTRODUCTION AND BACKGROUND

This is a re-opening of the RFP for vendors/contractors that was originally advertised in the MCWD website on February 14, 2024, (“February RFP”).

The Marina Coast Water District (MCWD, District), a State Special District Agency (SDA), invites responsible parties (Respondents) to submit a proposal to provide a centrally managed IP-based security camera and either IP-based or analog physical access control solution in its office locations (see Appendix A) that will identify within its service area. Interested parties may bid together and/or separately if all the RFP requirements are satisfied.

The primary target for this proposal would be the three District offices in the following locations:

- IOP Building. 920 2nd Avenue, Marina, CA 93933
- Beach Office. 11 Reservation Rd., Marina, CA 93933
- Ord Office. 2840 4th Avenue, Marina, CA 93933

The other sites are contingent on funding availability. This may be a multi-year project. Provide all the necessary information defined in Section 2 for each site.

1.1 District Background

The District is located just north of the Monterey Peninsula. It serves approximately 9,200 water and sewer service connections in the diverse communities of Marina and the Ord Community (former Fort Ord), with a population of 36,000 and 40,000 people. The DISTRICT provides high-quality water, wastewater, and recycled water services through management, conservation, and development of future resources at reasonable costs. A five-member Board of Directors governs the District, is elected by the public, and serves four-year terms. A General Manager is appointed by and reports to the Board of Directors. Additional information regarding the District may be obtained at <https://www.mcwd.org/>. Currently, the District has fifty (50) employees who, depending on their role, will need access to the different facilities and sites.

2.0 OBJECTIVE – DEFINING THE SCOPE

Security Cameras: MCWD requires the installation of both internal and external security cameras. MCWD has identified thirty-nine (39) critical locations where the cameras will be installed. Vendors can assess specific camera models and functional needs during an on-site assessment.

MCWD requires the following features in considering cameral solutions:

- Access to the camera portal via the Internet,
- Ability to record when triggered by motion,
- Ability to configure recording options when motion is triggered,
- Ability to set notifications-based options,
- Ability to use night vision during hours of darkness,
- Ability to provide flexible viewing options in various locations across the organization’s sites,
- Ability to provide access to emergency responders,
- Ability to control the level of magnification (zoom),
- Ability to search and review video events by date and location,

- Ability to quickly export video content as an open-source format file,
- All public internet traffic to and from the solution must be encrypted and
- Centralized access to videos, an app for mobile devices, and user access can be defined by levels of security.
- Geofencing capabilities.
- Depending on the site's structure, the proposer may need to set up a pole where the camera will be installed.

The vendor will include the following in the proposal:

- All costs associated with the labor and materials of providing a centrally managed IP Based security camera system,
- All one-time installation and annual costs for licensing and current renewal pricing for budgetary planning (MCWD will consider multiple-year contract agreements),
- All one-time and annual costs necessary separated by line item for any server equipment required (Video storage must be stored onsite with provisions for both on-prem and offsite backups),
- Battery backup systems specifically designed to keep critical on-premises systems up in the event of a power outage,
- All annual costs necessary for an on-premises or cloud installation and to be used for video storage and access.
- All equipment necessary to provide staff with the ability to see live and saved video at a location (Saved video refers to archived video from locations; the District will keep a copy of the videos for at least one year, unless the video has any reported incident, and the video needs to be archived longer),
- The most effective equipment for capturing video from the desired viewing areas and
- Turnkey solution.

Physical Access Control: MCWD has selected thirty-nine (39) critical locations, both interior and exterior, to install access control systems. MCWD will consider both analog and IP-based solutions. Prospective bidders will also ensure they provide appropriate power to locking mechanisms where noted.

MCWD would like to consider the following features while considering access control solutions:

- Ability to control systems from any location,
- Ability to send commands to locks based on time-sensitive scheduling,
- Backup power either in the form of battery backup for analog or Power Over Ethernet for IP Based systems,
- Capable of using badges at a minimum to operate locks (Other options such as Bluetooth, Wireless, cellphones, and integration with security cameras for door control will be considered),
- Role-based access to areas through authority access configurations,
- Ability to grant various levels of access to the control system. (Multiple tenants)
- Integration with other 3rd party systems such as Fire Alarms to provide fail open in events of fire or emergency,
- Lockdown features and options for administrative override functionality,

- Customizable alarm notifications,
- Reporting and providing relevant data for door activity history, invalid access attempts, tracking of users within the facility, and types of events that caused a failure,
- Ability to back up configurations for easy recovery,
- The ability for integrated cameras to provide photo notifications of activity, if necessary,
- Visitor Management solution,
- Ability to grant emergency personnel temporary administrative access,
- Satisfies all building codes, regulations, and emergency specifications,
- MCWD shall be able to reproduce/modify the badges or FOBs and
- Turnkey solution.

MCWD will award the scope of work as it deems best in its interest. Requirements and the total cost will be the primary considerations, with the vendor's ability to perform the scope of work in a timely fashion also considered.

3.0 SCOPE OF WORK – EQUIPMENT PROVISIONING

The selected respondent will provide all installation, configuration, and documentation to meet the requirements of section 2 of this RFP. The vendor will be solely responsible for any additional costs not included or outlined in the proposal. The Vendor must warrant that the system shall be free of all equipment, material, and workmanship defects for a minimum period of one (1) year from the installation date. The vendor must identify any warranty conditions and periods over one year.

4.0 SCOPE OF WORK – EQUIPMENT INSTALLATION

The selected respondent will install and configure the cameras and access control devices as specified in section 2 of the RFP under the general supervision of the IT administrator and operations staff.

MCWD will provide the prospective vendor with the following:

- Access to floor plans in PDF format,
- Physical access to the building on MCWD's schedule for proposal preparation tasks access granted by a formal request,
- MCWD staff may or may not be onsite to aid with building access and to provide general supervision of vendor staff,
- List of passwords that will be applied to access the systems,
- List of VLAN ports required both by the security cameras and access control systems,
- List of IP addresses that the security cameras and access control systems can use,
- List of any custom configurations that are required at the time of installation and
- Power over ethernet switch port dedicated for Security Camera usage for each camera location and access control system.

The vendor will perform and complete the following Installation Tasks before completion using a vendor-supplied laptop or computer system:

- Registration of all units for warranty coverage and provide information and general terms of installation and product details,
- Affix MCWD inventory tag and document serial number, MAC address, and any associated IP addresses in a deliverable (preferably in Excel Spreadsheet file format),
- Provide a final, high-level diagram or visual presentation of all viewing areas to ensure coverage is as expected for security camera systems,
- Provide a quote to estimate future license and maintenance fees associated with the successful operation of each device used in each system,
- Provide a knowledge transfer session to ensure MCWD IT staff can operate systems successfully upon handoff and
- Physically test all systems before handoff and be approved by punch list.

5.0 QUALIFICATIONS

- The consultant or firm should be independent and not tied to a single product vendor.
- Have at least five years of experience performing security assessments and technical security designs for private and government entities – reference checks may be used to evaluate proposals.
- Maintain the minimum insurance requirements stated elsewhere.
- Present sufficiently qualified personnel to carry out the project in a timely fashion.
- Demonstrate experience in conducting security work for government institutions of similar or larger size and scope.
- Have experience with security system design and cost estimating.
- The firm submitting the proposal shall not be in the business of selling security systems hardware or guard services.

6.0 INSTALLATION SCHEDULE

The selected vendor is expected to complete the physical installation of equipment within a defined timeline not exceeding sixty (60) calendar days under the phasing schedule provided by the general contractor. MCWD inspection and testing will follow one (1) week after installation and configuration.

7.0 RFP TIMELINE

This section provides a schedule of the critical RFP events and dates. Vendors should carefully examine and ensure they clearly understand the requirements of the specified project milestones and the associated dates. MCWD reserves the right, at its sole discretion, to adjust this schedule as necessary.

Date	Event
RFP Issued	March 15, 2024
On-site Assessment	April 5, 2024, 8 am. The meeting place is the MCWD Beach Office, located at 11 Reservation Rd., Marina, CA 93933.

Deadline for Vendor Questions	April 19, 2024
RFP Submission Deadline	April 30, 2024
Review	May 1 – 8, 2024
Anticipated Start of Contract	TBA

8.0 RFP PROCESS CONDITIONS

The vendor agrees to adhere to and accept the following conditions:

- a) MCWD reserves the right to qualify, accept, or reject any or all vendors deemed to be in MCWD's best interest. This includes vendors who did not participate in the on-site assessment,
- b) MCWD reserves the right to accept or reject any or all proposals and to waive any irregularities or technicalities in the RFP and any proposal as deemed to be in the best interests of the MCWD,
- c) MCWD reserves the right to negotiate any alterations to bid specifications due to oversight or error,
- d) MCWD reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of this RFP,
- e) MCWD reserves the right to seek clarification, in writing, from vendors about areas of their RFP response during the evaluation process,
- f) MCWD will not pay for any information requested herein, nor will it be liable for any costs incurred by the vendor in preparing a proposal,
- g) MCWD reserves the right to contract for a project that is not the lowest in price provided that, in the sole judgment of MCWD, the project offered under the higher bid has additional value or function that justifies the price difference and
- h) All proposals should be considered confidential, will become the sole property of MCWD, and will not be returned to the vendor.

9.0 PROPOSAL REQUIREMENTS

Each vendor responding to this request shall submit a cover letter signed by someone with authority to bind your organization and a copy of this RFP document with detailed answers to all required questions.

- A cover letter signed by an official authorized to commit your organization.
- Sample Contract.
- Overall cost.
- For each site, the proposer must provide detailed solution information, qualifications, certifications, and proof of insurance regarding your ability to complete the requested engagement. This includes:
 - o Project Design
 - o Installation Plans/Timelines
 - o Integration details.
 - o Cost. This includes all the fees, prices, and terms of service listed in this RFP.

- The proposer should also provide information on:
 - o Training Plans
 - o Support Details

10.0 PROPOSAL SUBMISSION

Submit one (1) proposal marked “original” and two (2) additional printed copies, for a total of three (3) complete sets to:

Marina Coast Water District (MCWD)
ATTN : Teo Espero
920 2nd Avenue Suite A
Marina CA 93933

Proposal Due Date: April 30, 2024, by 5 PM (Pacific Time). No Exceptions.

Mark outside of the envelope: **Security Camera Systems & Physical Access Control**

While it is not required that you respond using a special mailing service, we recommend that you do so for your records. MCWD will not be accepting late proposals. Do not send a copy of your response or questions to any other MCWD employee.

Likewise, the information in this RFP should not be discussed or shared with any other business, firm, professional, or personal contacts. Failure to comply with this request can automatically terminate your invitation to submit your RFP response.

11.0 MCWD-SPECIFIC QUESTIONS AND ANSWERS

Please e-mail any questions that you may have about this RFP to tespero@mcwd.org with the subject line “MCWD Security Camera/Access Control RFP.”

Onsite visitation is required and will be scheduled by MCWD. All onsite visitors must conform to MCWD safety protocols.

12.0 VENDOR QUESTIONS FOR CONSIDERATION

- What is your business's legal name?
- How is your business organized (corporation, LLC, etc.)?
- Which related certifications do your business or employees hold?
- Will you be subcontracting any of the proposed scopes of work? If yes, which items and to whom?
- Provide three (3) customer references for projects like the proposed scope of work. Include the customer's name, the contact's name/phone/email, and a brief project description.

13.0 SITE EXAMINATIONS

Before submitting a proposal, each respondent must take part in the scheduled site visit to familiarize themselves with local conditions that may impact, in any manner, the work's cost, progress, or performance. They are also required to familiarize themselves with the federal, state,

and local laws, ordinances, rules, and regulations that may, in any manner, affect the cost, progress, or performance of the work.

14.0 SELECTION PROCESS

All proposals will be reviewed, evaluated, and ranked by a duly authorized committee of qualified personnel from MCWD. After an initial review of all submitted proposals, some respondents may be invited for interviews to clarify their proposals.

MCWD will use a combination of factors to determine which proposal provides the services that most closely meet the production needs.

15.0 PROPOSAL EVALUATION CRITERIA:

15.1 RFP Evaluation

The proposal must follow the outline described below and contain the requested information to simplify the overall review and obtain maximum comparability.

Individuals and firms will be judged not only on their experience with the type of work involved but also on their ability to address issues critical to the success of the project requirements defined in this RFP. We require that respondents submit their proposals formatted to correspond to the bulleted items. Additional relevant information is encouraged, but proposals should not exceed forty (40) letter-sized pages.

Any omissions or incomplete responses in terms of content, at MCWD's discretion, render the proposal non-responsive.

Please submit the following information in your proposal using the following order:

- 1) Proposer Information (0%)
- 2) Responsiveness and Qualifications of the Firm (30%)
 - a. Years in business,
 - b. Office locations,
 - c. Staff certifications,
 - d. Services offered, and
 - e. The approach outlined in the proposal indicates a clear understanding and ability to provide the required services.
- 3) Relevant Experience and Project Methodology (30%)
 - a. Summary of at least three comparable projects in similar environments,
 - b. Specific contact/reference information provided for the three projects summarized,
 - c. Methodology for conducting risk assessment,
 - d. Methods for providing security design cost estimates,
 - e. Resumes of personnel to be assigned to the project, and
 - f. Provide a proposed schedule and anticipated delivery dates of deliverables.
- 4) Security System Design Experience (20%)
 - a. Provide examples of security system designs and
 - b. Identify any foreseeable problems in the performance of the assessment.

5) Fee Schedule (20%)

- a. Fees shall include all labor, transportation, tools, equipment, expenses (travel and otherwise), and any other costs incurred by the Consultant.

MCWD reserves the right to accept a proposal other than the lowest proposed price as may be determined to serve the District's best interest.

16.0 ADMINISTRATIVE AND OFFEROR INFORMATION

16.1 Proposal Opening, Evaluation, and Award

There is no public opening. The names of each proposer will be posted on the District website. Proposals will be examined after opening and evaluated based on the criteria. The individual or firm selected for the award will be chosen based on the apparent greatest benefit to the District and not necessarily on the lowest price. MCWD reserves the right to make multiple awards if deemed in the District's best interest. No proposal may be withdrawn for sixty (60) calendar days of the Proposal Opening date. MCWD reserves the right to award the contract to the following most qualified consulting individual or firm if the selected firm does not draw up a contract within fifteen (15) days after the award of the proposal.

16.2 Proposer Qualifications

If requested, proposers shall submit satisfactory evidence that they have practical knowledge of the supply or service bid upon and the necessary financial resources to provide the proposed supply or service.

16.3 No Commitment by MCWD

This Request for Proposals does not commit MCWD to award any costs or pay any costs, award any contract, or any costs associated with or incurred in preparing a proposal in response to this request or to procure or contract for services or supplies. In acceptance of proposals, the MCWD reserves the right to negotiate further with one or more of the contractors as to any features of their proposals and to accept modifications of the work and price when such action will be in the District's best interest. This includes soliciting a best and final offer from one or more proposers.

16.4 Proposal Presentation

Each proposer must sign the proposal and shall give his or her entire business address on the form provided in this proposal. Proposals by partnerships shall be marked with the partnership name by one of the members or by an authorized representative. Proposals by corporations shall be marked with the corporation's name, followed by the signature and designation of the president, secretary, or other person authorized to bind it. They shall have the corporate seal affixed thereto.

16.5 Insurance

The successful proposer shall, during the term of this Agreement and until completion thereof, provide and maintain the following types and minimum insurance coverage, as follows:

Type of Insurance	Minimum Limits of Liability
Worker's Compensation	Statutory, including occupational disease coverage for all employees, is statutory in

	conformance with the State of California's compensation laws.
Employer Liability	\$500,000 per person \$500,000 per accident \$500,000 for each disease
Comprehensive General Liability	\$1 million per occurrence \$2 million aggregate
Professional Liability (errors and omissions)	\$1,000,000 each occurrence
Comprehensive Automotive Liability (Owned, hired, and non-owned vehicles) <ul style="list-style-type: none"> • Bodily Injury • Property Damage 	\$1 million per occurrence
MCWD shall be named as additional insured on all liability policies. The insurance shall include provisions preventing cancellation without 30 days prior notice by certified mail to the District.	

The successful proposer shall affect the insurance policies in a company or companies and a form satisfactory to the Owner. Before commencing any performance under the Agreement, the successful proposer shall deliver to the District certificates of insurance issued by the insurance company and/or its duly authorized agents pertaining to the insurance and certify that the policies stipulated above are in full force and effect.

Workers’ Compensation Insurance

The contractor shall provide workers’ compensation insurance for all persons employed to perform work under the contract and assure that all workers will receive compensation for compensable injuries.

Professional Liability Insurance (Errors and Omissions)

Evidence of professional liability insurance will be required upon award of this project.

16.6 Laws and Regulations

All applicable State of California and Federal laws, City and County ordinances, licenses, and regulations shall apply to the award throughout and herein incorporated by reference.

16.7 Subcontracting

No portion of this proposal may be subcontracted without the prior written approval of MCWD.

16.8 Sales Prohibited / Conflict of Interest

No officer, employee, or member of the MCWD Board shall have a financial interest in the sale to the District of any actual or personal property, equipment, material, supplies, or services—where such officer or employee exercises (directly or indirectly) any decision-making authority concerning such sale or has any supervisory authority over the services to be rendered. Soliciting or accepting any gift, gratuity favor, entertainment, kickback, or any item of monetary value from any person who has or is seeking to do business with MCWD is prohibited.

16.9 Modification of Agreement

No award modification shall be binding upon MCWD unless made in writing and signed by authorized agents of both parties.

16.10 Cancellation

Either party may cancel the award if a voluntary or involuntary petition is filed to declare the other party bankrupt or insolvent or if such party makes an assignment for the benefit of creditors.

16.11 Termination of Award for Cause

If, through any cause, the successful proposer shall fail to fulfill in a timely and proper manner its obligations, or if the successful proposer shall violate any of the covenants, agreements, or stipulations of the award, MCWD shall thereupon have the right to terminate the award by giving written notice to the successful proposer of such termination—specifying the effective date of termination. In that event, all finished or unfinished services, reports, or other materials prepared by the successful proposer shall—at the option of the District—become its property, and the successful proposer shall be entitled to receive equitable compensation for any satisfactory work completed, or prepared documents/materials furnished.

Notwithstanding the above, the successful proposer shall not be relieved of liability to MCWD for damage sustained by the District by virtue of a breach of the award by the successful proposer, and the District may withhold any payments to the successful vendor for set-off until the exact amount of damages due the District from the successful proposer is determined.

16.12 Termination of Award for Convenience

MCWD may terminate the award at any time by giving written notice to the successful vendor of such termination (specifying the effective date thereof) at least thirty (30) working days before the effective date of such termination. In that event, all finished or unfinished services, reports, and materials(s) prepared or furnished by the successful proposer under the award shall—at the option of the District—become its property. If the award is terminated by MCWD as provided herein, the successful vendor will be paid an amount that bears the same ratio to the total compensation as the services performed or material compensation previously made. If the award is terminated due to the fault of the successful proposer, termination of the award for cause relative to termination shall apply.

16.13 Equal Opportunity

The successful individual or firm will agree not to refuse to hire, discharge, promote, demote, or otherwise discriminate in matters of compensation against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry, or physical handicap.

It shall be a condition that any individual, firm, or corporation supplying goods or services must follow the appropriate areas of the Americans with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable Federal regulation. A signed, written certificate stating compliance with the Americans with Disabilities Act may be required, upon request, by the District.

16.14 Disadvantaged Business Enterprises

Disadvantaged business enterprises can submit bids and will not be discriminated against based on race, color, or national origin when considering for an award.

16.15 Common Language

Unless otherwise specified in this document, all words shall have a common language unless the context in which they are used requires a different meaning. Words in the singular number include the plural, and in the plural, include the singular. Additionally, words in the masculine gender include the feminine and the neuter, and when the sense so indicates, words of the neuter gender may refer to any gender. The words “firm,” “bidder,” “vendor,” “contractor,” “consultant,” and “proposer” refer to any person, partnership, corporation, or other entity.

16.16 Proprietary Information

The evaluation team will confidently hold information provided by proposers during the RFP process until the date of an award. After that date, proposals will become public records. Proposers may request parts of their proposals to remain confidential and shall indicate as such in the proposal and on the appropriate proprietary or financial pages.

All proprietary information included in any proposal must be clearly marked. MCWD shall be held harmless from any claims arising from releasing proprietary information not designated as such by the proposing firm. An entire proposal shall not be considered proprietary.

16.17 Competitiveness and Integrity

The Information Technology Administrator maintains control of its internal and third-party communications during the procurement process to prevent biased evaluations and compromises of confidential information and to preserve the competitiveness and integrity of such procurement efforts. Proposers should not disclose their pricing to any employees of the District other than the contract representative. Attempts by proposers to establish informal communication channels regarding this procurement will be viewed negatively and shall result in the rejection of the offending firm’s offer.

16.18 Proposal Format

All responses to this Request for Proposal shall use the respondent’s format, except for those pages with blanks to be filled in by the respondent or those pages marked for return with the proposal. MCWD can reject a proposal if the submitting firm fails to fill in all blanks for evaluation of the proposal completely or fails to answer all questions. The proposal should be submitted initially on the most favorable terms. All proposals shall be prepared comprehensively as to content; however, no necessity exists for expensive binders or promotional materials. All costs—including travel and expenses incurred in preparing this proposal—shall be borne solely by the proposer.

16.19 Proposal Rejection and/or Partial Acceptance

MCWD reserves the right to the following:

- Reject any and all proposals.
- Accept other than the lowest price.

- Waive minor defects or technicalities, formalities, and informalities.
- Accept in whole or in part such a proposal deemed advisable.
- Make an award based on the apparent greatest benefit to the District.
- Alter the scope of work reasonably and RFP documents until a contract is executed.

16.20 Governing Laws

The laws of the State of California shall govern any contract executed between the successful contractor and MCWD. Further, the place of performance and transaction of business shall be deemed to be in the County of Monterey, State of California. In the event of litigation between the parties with respect to this RFP, the exclusive venue and place of jurisdiction is the state courts of California, sitting in Monterey County.

16.21 Taxes and Licenses by the Awarded Contractor

The contractor shall promptly pay—when they are due—all taxes, excises, license fees, and permit fees of whatever nature applicable to work which it performs under this agreement and shall take out and keep current all required municipal, County, State or Federal licenses required to complete this work. Additionally, the contractor shall furnish —upon request—duplicate receipts or other satisfactory evidence showing or certifying the proper payment of all required licenses and taxes. The individual or firm shall promptly pay—when due—all bills, debts, and obligations it incurs performing work under this agreement and allow no lien, mortgage, judgment, or execution to be filed against the District's land, facilities, or improvements.

16.22 Ownership of Contract Products

All products produced from the awarded contract shall be the sole property of MCWD.

16.23 Funding

MCWD has appropriated sufficient funding for the work in its 2024 Fiscal Year budget.

16.24 Indemnification

The consultant agrees to indemnify, defend, and hold MCWD and its agents, officials, officers, and employees harmless for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs arising out of damage or injury to persons, entities, or property causes or sustained by any person or persons to the extent caused by the negligent performance or failure of the consultant to provide services pursuant to the terms of this agreement.

16.25 Independent Contractor

The consulting firm is an independent contractor. Notwithstanding any provision appearing in this RFP, all personnel assigned by the firm to perform work under the terms of this RFP and any subsequent agreement shall be—and remain at all times—employees or agents of the firm for all purposes. The firm shall make no representation that it is an employee of MCWD for any reason.

16.26 Due Diligence

Due care and diligence have been used in preparing this information, which is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and verifying all information shall rest solely with the proposer. MCWD is not responsible for any

errors or omissions in the specification or for the failure on the part of the proposer in determining the full extent of exposure.

16.27 Security Cards

MCWD will issue visitor cards to assigned workers. Assigned workers will be escorted to the various sites being assessed.

APPENDIX A – SECURITY CAMERA SYSTEMS & PHYSICAL ACCESS CONTROL RFP PROPOSER INFORMATION



Security Camera Systems & Physical Access Control RFP PROPOSER INFORMATION

Individual / Company Name	
Address	
City	
State	
Zip Code	
Phone	
Email	
Authorized Signature (Must be ink)	
Printed Name	
Title	
Email	

PROPOSER IS RESPONSIBLE FOR FOLLOWING UP ON ALL ADDENDA.

Point of Contact: Teo Espero, IT Administrator, tespero@mcwd.org

Signature acknowledges that the proposer:

- 1) Has read the RFP documents thoroughly before submitting a proposal,
- 2) Will fulfill the obligations in accordance with the scope of work or specifications, terms, and conditions,
- 3) Can perform quality work to achieve MCWD’s objectives and
- 4) Is submitting without collusion with any other individual or firm.

APPENDIX B – SECURITY CAMERA SYSTEMS & PHYSICAL ACCESS
CONTROL RFP VENDOR QUALIFICATION FORM



**Security Camera Systems &
Physical Access Control RFP
VENDOR QUALIFICATION FORM**

The following information is considered the minimum required to evaluate the qualifications of vendors intending to provide services for MCWD. Any additional information the vendor feels is pertinent or clarifies the items below is welcome and may be attached.

The District will contact previous clients and references as a part of the evaluation process; thus, letters of reference may shorten the evaluation period if they are attached to this form.

Name of the Firm	
Address	
City	
State	
Zip	
Point of contact	
Email	
Type of business	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership
Number of years your firm has done business under the current name:	
Previous firm names and/or partnerships (or firms you have had any interest in) and number of years of each name:	

Attach a list of references for similar work performed by your firm. For each reference, indicate the following:

- Original contract bid amount.
- Owner (address, telephone number, contact name, and email address).
- A short description of services provided.

List the number and type of employees available for this project. Specify the type of work normally done by your forces and type of work you normally subcontract.

Have you ever been terminated or abandoned any work prior to completion or had work completed by others?

- [] Yes
 [] No

If yes, describe the situation:

Has your firm—or any firm you have had any interest in—ever been debarred or prohibited from contract work with any government or private institution?

- [] Yes
 [] No

If yes, describe the situation:

APPENDIX C – DEFINED LOCATIONS AERIAL IMAGE AND INTERNET CONNECTION TYPE

IOP Building	
Location	920 2 nd Ave, Marina, CA 93933
Internet Connection	Fiber/5G



Ord Office	
Location	2840 4th Ave., Marina, CA 93933
Internet Connection	Fiber/5G



Beach Office	
Location	11 Reservation Rd., Marina, CA 93933
Internet Connection	Fiber/5G



Well 10

Location

3056 Bayer Dr., Marina, CA 93933

Internet Connection

Low-Speed Radio/Cell



Well 11	
Location	500 Reservation Rd, Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Marina Booster	
Location	3250 DeForest Ave., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



B Reservoir	
Location	4424 6th Ave, Seaside, CA 93955
Internet Connection	Low-Speed Radio/Cell



C Reservoir	
Location	Off Gigling Rd. Seaside, CA 93955
Internet Connection	Low Slow-Speed Radio/Cell



B/C Booster (Ord Main Booster)

Location

Off Gigging Rd. Seaside, CA 93955

Internet Connection

Low-Speed Radio/Cell



Hoffman Tank	
Location	Parker Flats Cut Off Rd
Internet Connection	Nothing



D Booster	
Location	4395 Gigling Rd, Seaside, CA 93955
Internet Connection	High-speed radio/Cell



E(HP) Booster	
Location	4699 Parker Flats Cut Off Rd, Seaside, CA 93955
Internet Connection	High-speed radio/Cell



F Booster (Intermediate Reservoir)

Location 232 Reservation Rd, Marina, CA 93933

Internet Connection High-speed radio/Cell



Watkins Gate Well

Location

13330 Reservation Rd., Marina, CA 93933

Internet Connection

Low-Speed Radio/Cell



F Reservoir	
Location	Off Watkins Gate Rd. Seaside
Internet Connection	High-speed radio/Cell



Well 29	
Location	Reservation Rd. (Off Imjin), Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Well 30	
Location	555 Reservation Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Well 31

Location

560 Reservation Rd., Marina, CA 93933

Internet Connection

Low-Speed Radio/Cell



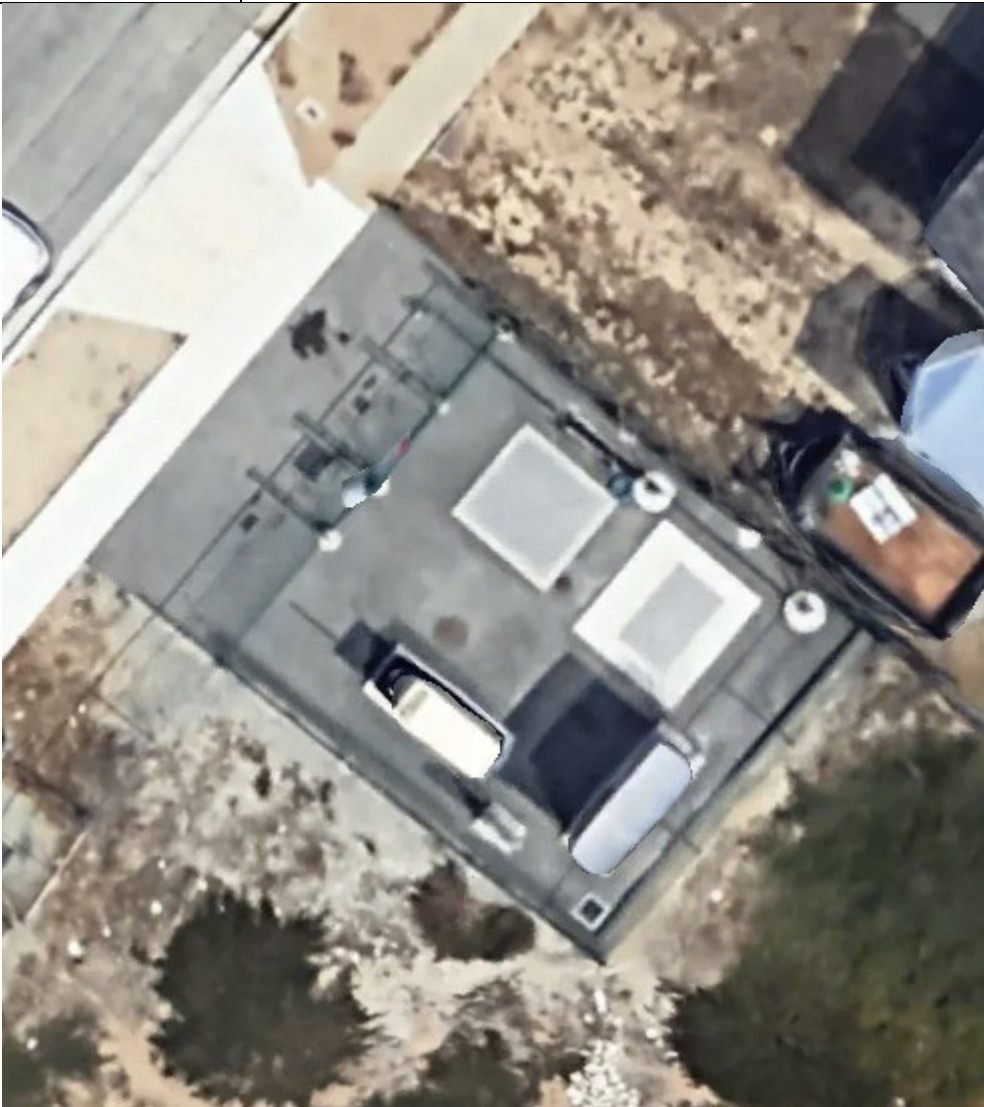
Well 34	
Location	565 Reservation Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Cosky LS

Location 230 Cosky Dr., Marina, CA 93933

Internet Connection Low-Speed Radio/Cell



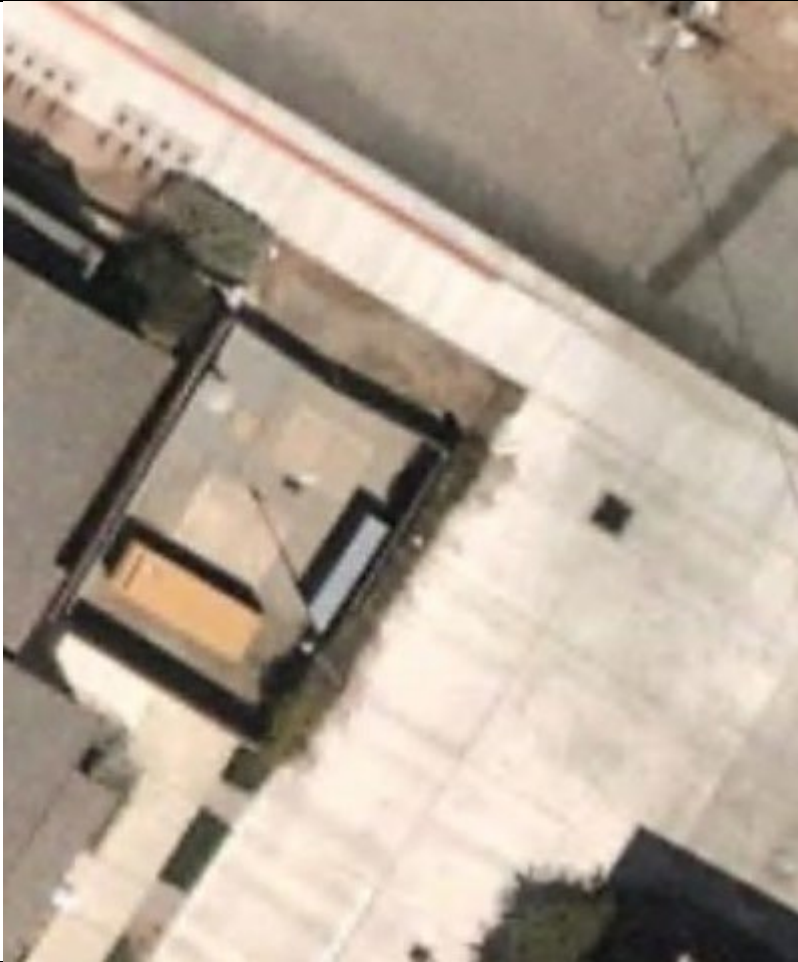
Crescent LS	
Location	3009 Crescent Ave., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Dunes LS	
Location	3279 Dunes Dr., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



San Pablo LS	
Location	190 San Pablo Ct., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Airport LS	
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Location	530 Imjin Rd., Marina, CA 93933
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Internet Connection	Low-Speed Radio/Cell
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Booker LS	
Location	8775 Booker St., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



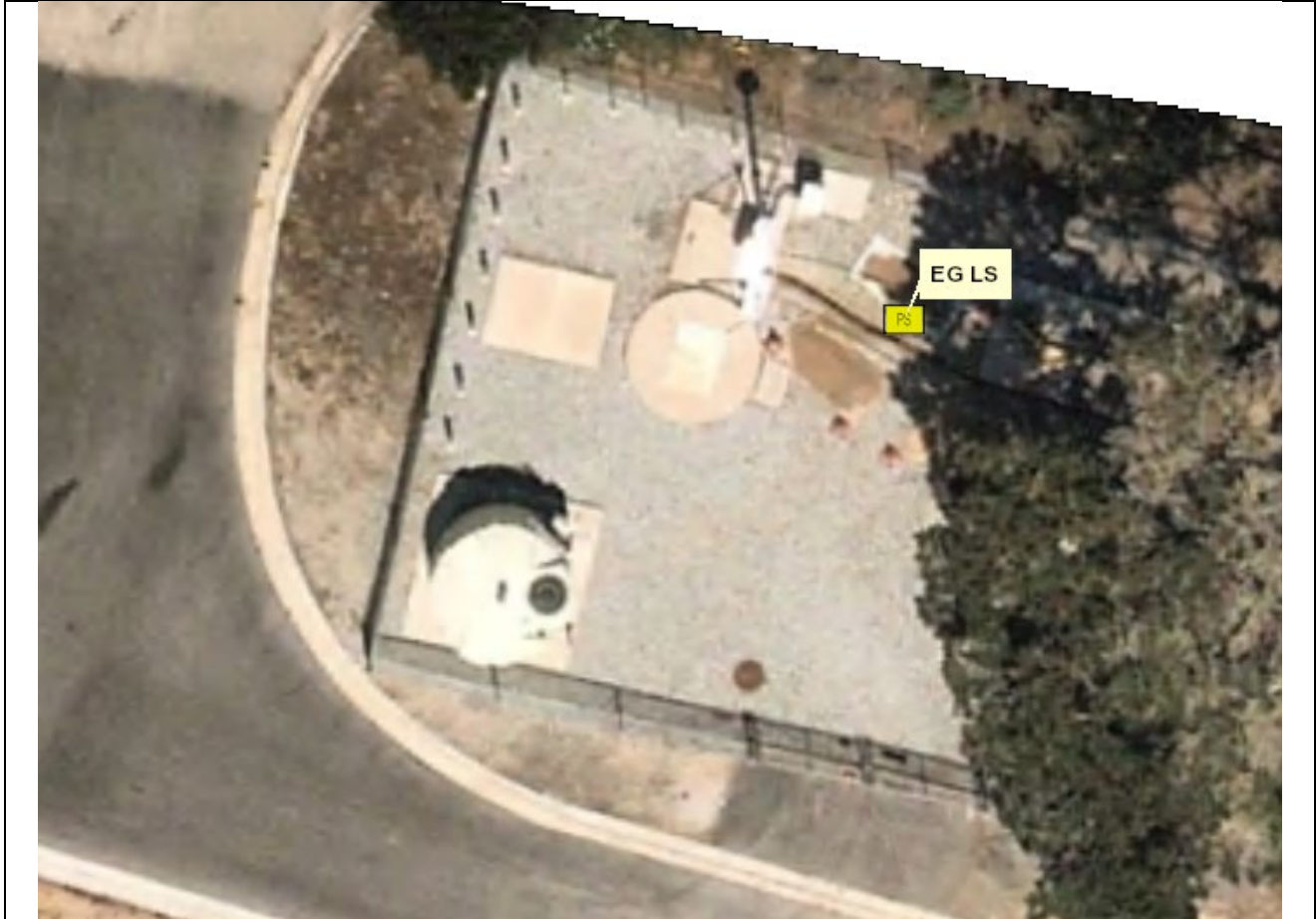
Carmel LS	
Location	514 Carmel Ave., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Clark LS	
Location	6143 Clark Ct., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



EG LS	
Location	13022 Reservation Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Gigling LS	
Location	7698 Gigling Rd., Seaside, CA 93955
Internet Connection	Low-Speed Radio/Cell



Hatten LS	
Location	6634 Hatten Rd., Seaside, CA 93955
Internet Connection	Low-Speed Radio/Cell



Hodges LS	
Location	5790 Hodges Ct., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Imjin LS	
Location	5871 Imjin Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Landrum LS	
Location	5447 Brown Ct., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Neeson LS	
Location	528 Neeson Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Ord Village LS	
Location	5990 Beach Range Rd., Seaside, CA 93955
Internet Connection	Low-Speed Radio/Cell



Promontory LS	
Location	400 8th St., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



Reservation LS	
Location	701 Reservation Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



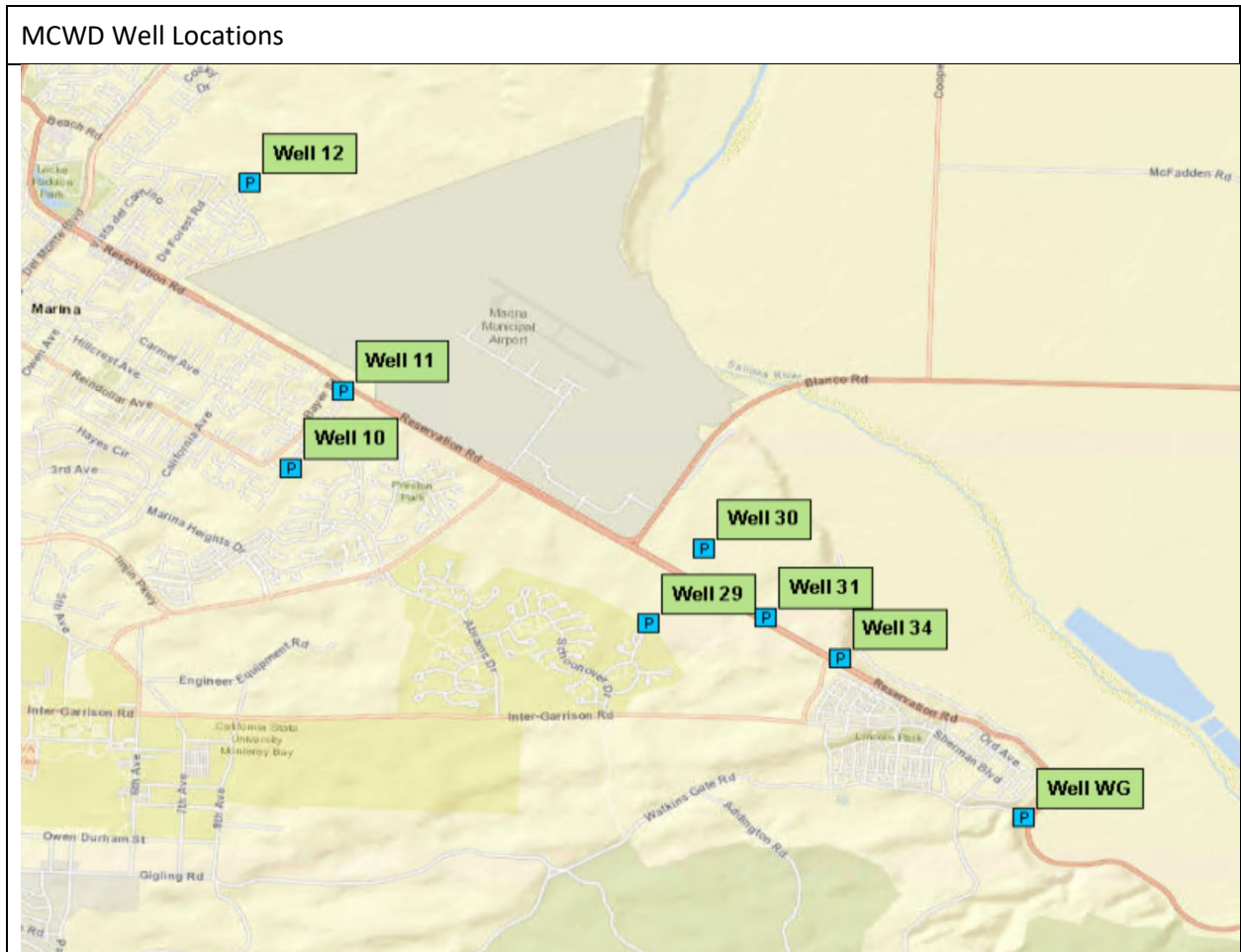
Schoonover LS	
Location	5713 Schoonover (N/Side), Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



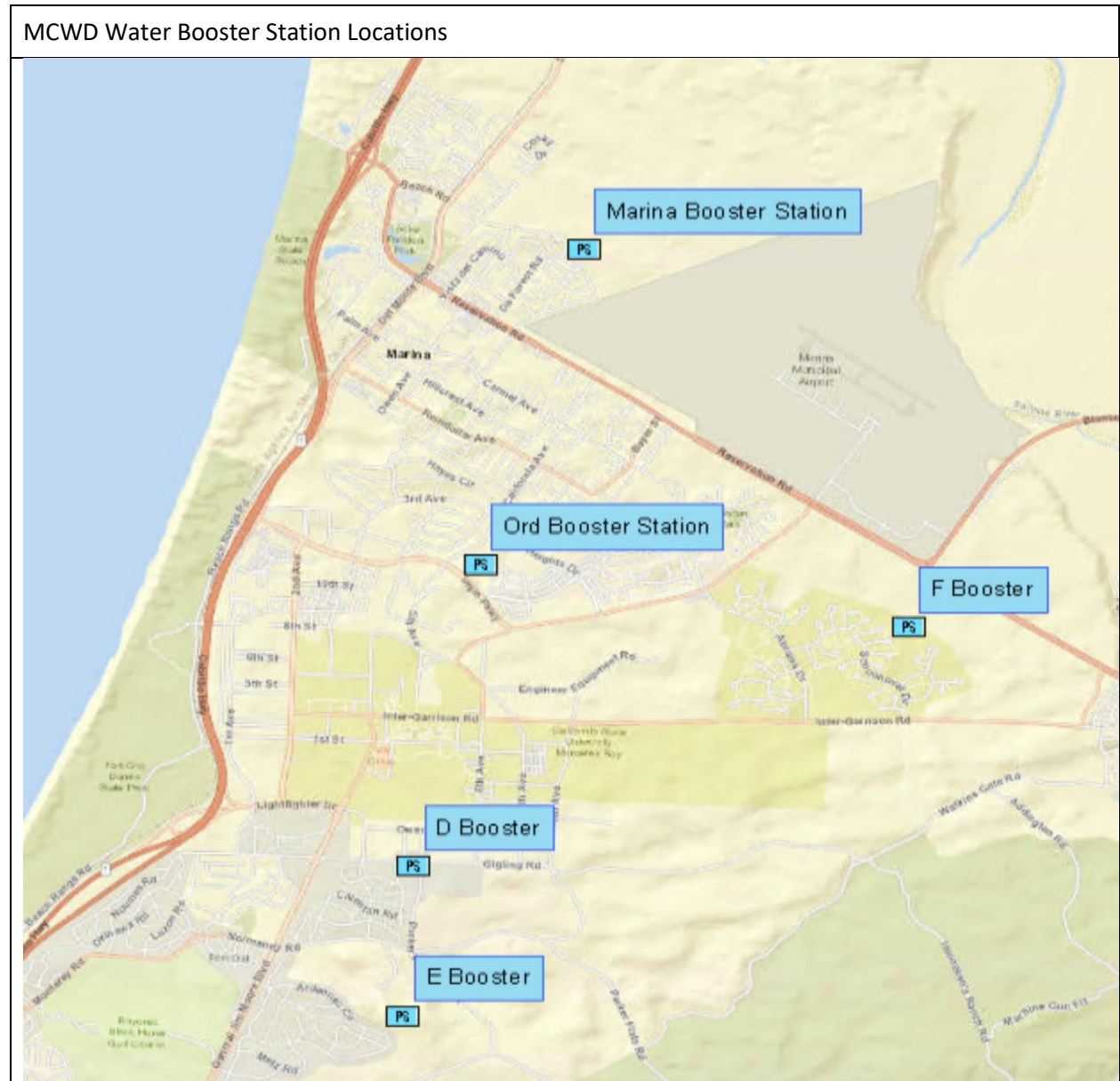
Wittenmeyer LS	
Location	5398 Reservation Rd., Marina, CA 93933
Internet Connection	Low-Speed Radio/Cell



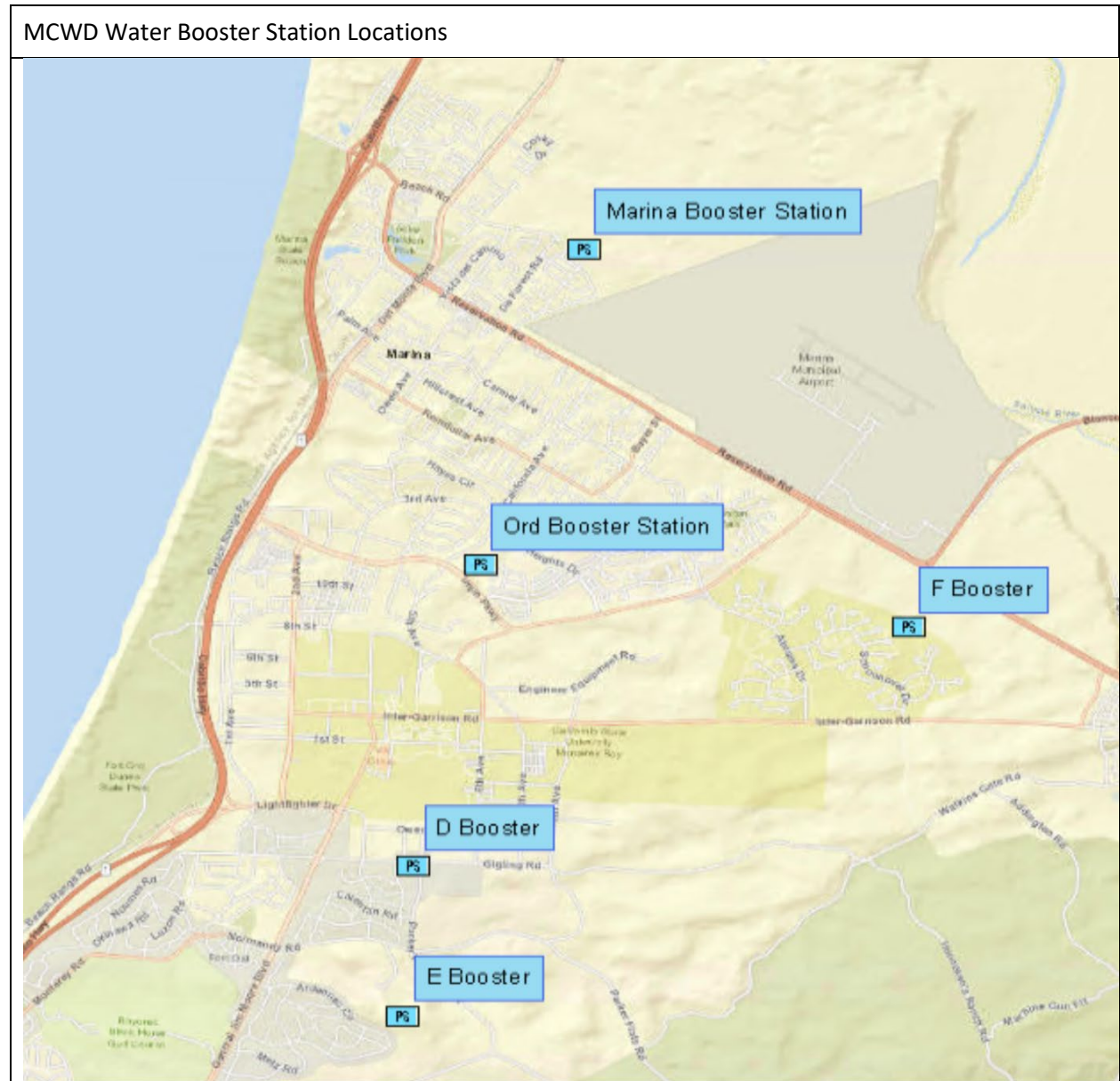
APPENDIX D – WELL LOCATIONS



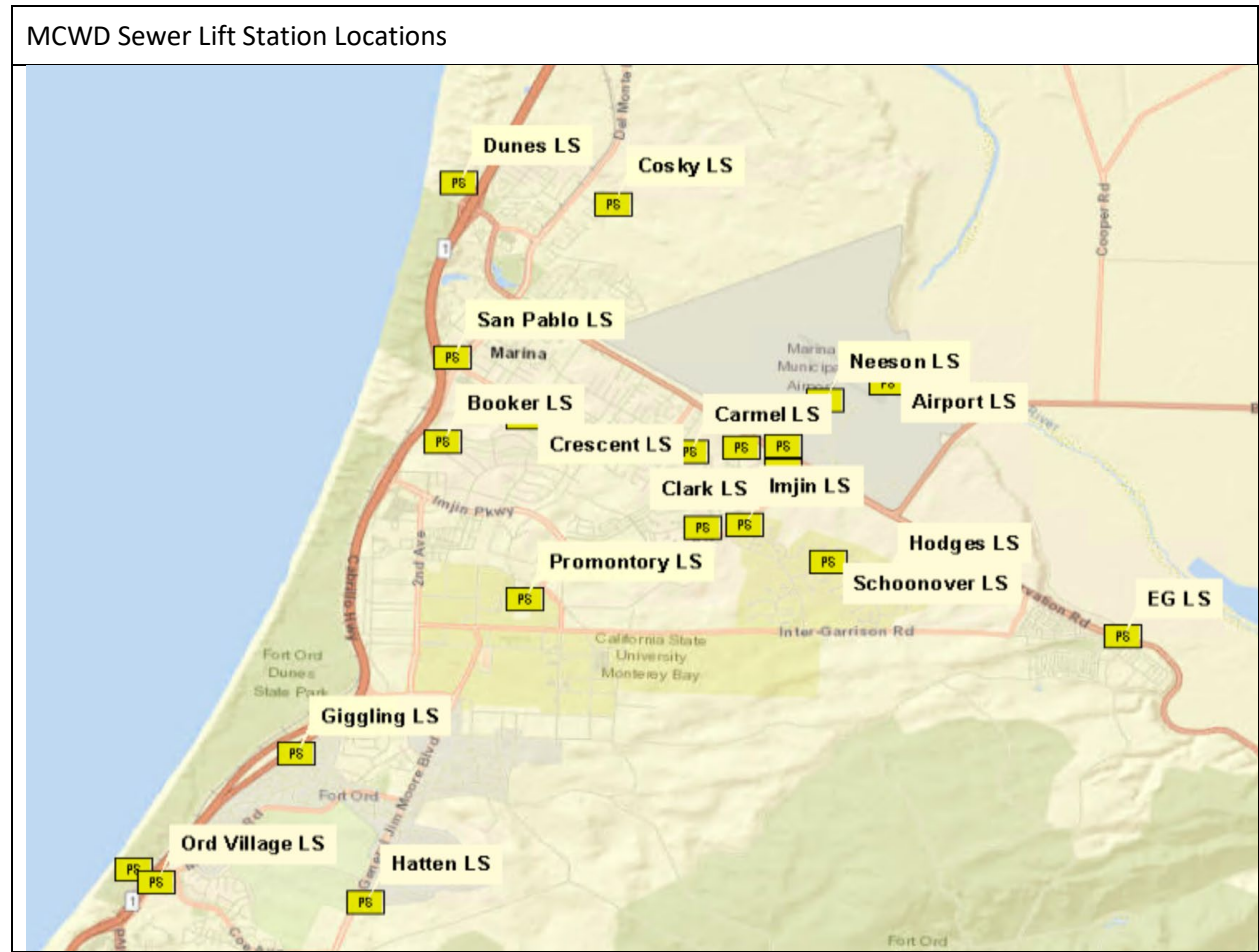
APPENDIX E – WATER BOOSTER STATION LOCATIONS



APPENDIX F – WATER BOOSTER STATION LOCATIONS



APPENDIX G – SEWER LIFT STATION LOCATIONS



APPENDIX H – ACCESS INFORMATION

Facility Name	Location	Number of Gates Entries	Number of Doors
IOP Building	920 2 nd Avenue, Suite A, Marina, CA 93933		3
Ord Office	2840 4th Ave., Marina, CA 93933		4
Beach Office	11 Reservation Rd., Marina, CA 93933		5
Well 10	3056 Bayer Dr., Marina, CA 93933	2	5
Well 11	500 Reservation Rd., Marina, CA 93933	2	5
Marina, CA 93933 Booster	3250 DeForest Ave., Marina, CA 93933	2	3
B Reservoir	4424 6ths Ave. Seaside, CA 93955	2	1
C Reservoir	Off Giggling Rd. Seaside, CA 93955	1	0
B/C Booster (Ord Main Booster)	4975 12th St., Marina, CA 93933	2	2
Hoffman Tank	Parker Flats Rd.	1	0
D Booster	4395 Gigling Rd., Seaside, CA 93955	2	2
E(HP) Booster	4699 Parker Flats Rd., Marina, CA 93933	2	2
F Booster (Intermediate Reservoir)	232 Reservation Rd., Marina, CA 93933	1	3
Watkins Gate Well	13330 Reservation Rd., Marina, CA 93933	3	4
F Reservoir	Off Watkins Gate Rd. Seaside	1	0
Well 29	Reservation Rd. (Off Imjin), Marina, CA 93933	1	1
Well 30	555 Reservation Rd., Marina, CA 93933	1	1
Well 31	560 Reservation Rd., Marina, CA 93933	1	1
Well 34	565 Reservation Rd., Marina, CA 93933	1	4
Cosky LS	230 Cosky Dr., Marina, CA 93933	2	0
Crescent LS	3009 Crescent Ave., Marina, CA 93933	2	0
Dunes LS	3279 Dunes Dr., Marina, CA 93933	3	0
San Pablo LS	190 San Pablo Ct., Marina, CA 93933	1	0
Airport LS	530 Imjin Rd., Marina, CA 93933	N/A	0
Booker LS	8775 Booker St., Marina, CA 93933	2	0

Facility Name	Location	Number of Gates Entries	Number of Doors
Carmel LS	514 Carmel Ave., Marina, CA 93933	2	0
Clark LS	6143 Clark Ct., Marina, CA 93933	2	0
EG LS	13022 Reservation Rd., Marina, CA 93933	1	0
Gigling LS	7698 Gigling Rd., Seaside, CA 93955	2	1
Hatten LS	6634 Hatten Rd., Seaside, CA 93955	1	0
Hodges LS	5790 Hodges Ct., Marina, CA 93933	1	0
Imjin LS	5871 Imjin Rd., Marina, CA 93933	2	0
Landrum LS	5447 Brown Ct., Marina, CA 93933	2	0
Neeson LS	528 Neeson Rd., Marina, CA 93933	1	0
Ord Village LS	5990 Beach Range Rd., Seaside, CA 93955	2	0
Promontory LS	400 8th St., Marina, CA 93933	2	0
Reservation LS	701 Reservation Rd., Marina, CA 93933	1	0
Schoonover LS	5713 Schoonover (N/Side), Marina, CA 93933	2	0
Wittemeyer LS	5398 Reservation Rd., Marina, CA 93933	1	0